Student Name: Dates of Program:

**Summer Plus Departure Permissions**

Please identify the departure procedure you want us to follow for your child. Students are released directly from their last class of the day to the authorized adult who comes to pick them up. In some cases, where the student has completed grade 5 and there is a safe route available, he or she may be permitted to walk. Car pooling and visits to other students can be arranged with appropriate documentation.

Write your instructions in the space here (attach an additional page if needed).

***Please notify Summer Plus, in writing, of any changes to these instructions   
or to the list of authorized pick-up people below.***

***The persons authorized to pick up my child are:***

**(INCLUDE NAMES OF PARENTS/GUARDIANS)**

Name Relationship D.L.# (last 5 digits) Home Phone Cell Phone Daytime Phone

Name Relationship D.L.# (last 5 digits) Home Phone Cell Phone Daytime Phone

Name Relationship D.L.# (last 5 digits) Home Phone Cell Phone Daytime Phone

Name Relationship D.L.# (last 5 digits) Home Phone Cell Phone Daytime Phone

***We will not release your child to anyone who is not listed here.*** For this reason, be sure to ***LIST YOURSELF*** and any other ***parent/guardian*** to whom your child can be released.

Please list anyone who is not permitted to have contact with your child/ren through a restraining order, and provide a copy of the most recent court order of the restriction; do NOT include this person on the list above.

Name: Student name(s):

Please be certain that your child is aware of the departure plans you have made and that he/she may leave the school building only with those authorized persons indicated herein.

Parent/Guardian Signature: Date:

FOR OFFICE USE ONLY: